



Dear Guest,

At Battery Wharf Hotel, the health and safety of our associates, guests, visitors, and vendors is our top priority. We understand the concerns which surround the COVID-19 pandemic, and want to assure you we have taken extensive measures to welcome you safely to our waterfront retreat.

The Battery Wharf Hotel has been working vigorously to welcome guests safely. Our 4 (four) distinct buildings afford the opportunity for natural social distancing. We encourage you to utilize outdoor walkways between buildings and the [Boston Harborwalk](#) whenever possible, and invite you to participate in an outdoor fitness class in partnership with [Exhale Battery Wharf](#).

You will notice many changes that align with the new guidelines from the [Centers for Disease Control and Prevention \(CDC\)](#), the [World Health Organization \(WHO\)](#), and [local Massachusetts authorities](#). While the following document is subject to change based on local, state and federal guidelines and recommendations, our commitment to service will remain paramount.

As the situation remains fluid, we will be monitoring and updating any new guidelines and remain ready to adapt quickly to ensure your experience is as safe and welcoming as ever. When you're ready to travel again, we look forward to delivering an exceptional experience. On behalf of the team at the Battery Wharf Hotel, thank you for your continued support!

Warmest regards,

A handwritten signature in blue ink, appearing to read 'NT', is positioned above the name and title of the sender.

Nick Teeson  
General Manager

**Before You Visit Us:** VISIT THE STATE OF MASSACHUSETTS TRAVEL GUIDELINES WEBSITE TO STAY UP TO DATE ON TRAVEL TO MASSACHUSETTS at <https://www.mass.gov/info-details/covid-19-travel-advisory>.

**City of Boston Guidelines:** Starting on January 15, 2022, per the [City of Boston](#), individuals will be required to show proof of vaccination against COVID-19 in order enter certain *indoor spaces* in Boston. People working in those locations will also be required to have received their vaccines. Please visit the comprehensive list of spaces and guidelines [here](#).

**The Arrival Experience:** In conjunction with updated recommendations from the [Centers for Disease Control and Prevention \(CDC\)](#) and in accordance with the [City of Boston](#) guidelines Battery Wharf Hotel **REQUIRES** that **all individuals** wear a mask in public indoor settings and common areas including but not limited to: hallways, elevators, lobbies, meeting space, function rooms, retail establishments, restaurants, bars, enclosed parking garages, and additional areas considered [substantial or high transmission](#) regardless of vaccination status.

You will notice plexi glass at our front desk for extra protection for both the guests and the team members. We have placed signage and instructions throughout the hotel, as well as distance markers for encouraging social distancing, when required. Hand sanitizer will be available for you at check in and in high touch areas around the property. Extra masks are available for your convenience.

**Newspapers:** In lieu of traditional newspapers, all guests will have complimentary access to the [PressReader App](#). You may download upon arrival to property for your complimentary access.

**Wellness For Team Members and Vendors:** Team members will be screened at each shift by ensuring the following, as per Massachusetts State Guidelines:

- Team member or vendor is not experiencing any symptoms such as fever (100.0 and above) or chills, cough, shortness of breath, sore throat, fatigue, headache, muscle/body aches, runny nose/congestion, new loss of taste or smell, or nausea, vomiting or diarrhea.
- Team member or vendor has not had “close contact” with an individual diagnosed with COVID-19. “Close contact” means living in the same household as a person who has tested positive for COVID-19, caring for a person who has tested positive for COVID-19, being within 6 feet of a person who has tested positive for COVID-19 for 15 minutes or more, or coming in direct contact with secretions (e.g., sharing utensils, being coughed on) from a person who has tested positive for COVID-19, while that person was symptomatic.
- Team member or vendor has not been asked to self-isolate or quarantine by their doctor or a local public health official Workers who fail to meet the above criteria must be sent home.
- Team member or vendor must stay home if feeling ill.
- Hotel has expanded sick time policy for employees who are feeling ill, experiencing any COVID-19 symptoms, awaiting test results or are recovering from COVID-19.

**Employee Personal Protective Equipment:** In conjunction with updated recommendations from the [Centers for Disease Control and Prevention \(CDC\)](#) and in accordance with the [City of Boston](#) guidelines Battery Wharf Hotel **REQUIRES** that **all individuals** wear a mask in public indoor settings and common areas including but not limited to: hallways, elevators, lobbies, meeting space, function rooms, retail establishments, restaurants, bars, enclosed parking garages, and additional areas considered [substantial or high transmission](#) regardless of vaccination status.

**Guest Personal Protective Equipment:** In conjunction with updated recommendations from the [Centers for Disease Control and Prevention \(CDC\)](#) and in accordance with the [City of Boston](#) guidelines Battery Wharf Hotel **REQUIRES** that **all individuals** wear a mask in public indoor settings and common areas including but not limited to: hallways, elevators, lobbies, meeting space, function rooms, retail establishments, restaurants, bars, enclosed parking garages, and additional areas considered [substantial or high transmission](#) regardless of vaccination status.

**Disinfecting Standards:** The frequency of our enhanced disinfecting standards has been increased with an added emphasis on frequent contact surfaces including but not limited to guestrooms, meeting rooms, outlets, elevators and public areas with an EPA approved Multi Surface Cleaner and Disinfectant effective against emerging viral pathogens and COVID-19, including the recurrent sanitizing of “high touch areas” such as telephones, remote controls, door handles, light switches, elevators and table tops, among others.

**Hand Sanitizer Stations:** 60% or higher alcohol content hand sanitizer stations have been added around the property and high traffic guest areas, as well as back of the house team member areas.

**Valet Parking:** In conjunction with updated recommendations from the [Centers for Disease Control and Prevention \(CDC\)](#) and in accordance with the [City of Boston](#) guidelines Battery Wharf Hotel **REQUIRES** that **all individuals** wear a mask in public indoor settings and common areas including hallways, elevators, lobbies, meeting space, enclosed parking garages, and additional areas considered [substantial or high transmission](#) regardless of vaccination status.

### **Food and Beverage Experience**

- Starting on January 15, 2022, per the [City of Boston](#), individuals will be required to show proof of vaccination against COVID-19 in order to dine at Battery Wharf Grille, Battery Lounge and Café Amalfi.
- Battery Wharf Grille is open! Hours can be found [here](#).
- Masks/face coverings are **REQUIRED** at the restaurant and bar at all times, including when ordering a drink at the bar. Customers may removed coverings when actively eating or drinking.
- In Room Dining will be available during restaurant hours.
- [Cafe Amalfi](#) is open for coffee, pastries, snacks and light bites everyday.
- Take -out is available from one of the various options open in Boston. We recommend visiting [Hanover Street](#) restaurants and one of the many options with outdoor dining available.

### **Recreation , Exhale Spa, and Fitness Center:**

- Fitness Center is open 24 hours a day, 7 days a week. Masks are **REQUIRED** in the Fitness Center, regardless of vaccination status.
- [Exhale Battery Wharf](#) is open for fitness classes and therapies.
  - Please contact [Exhale Battery Wharf](#) at **617-603-3100** for additional safety guidance.
- Starting on January 15, 2022, per the [City of Boston](#), individuals will be required to show proof of vaccination against COVID-19 in order to use the Fitness Center and for certain therapies and classes at [Exhale Battery Wharf](#).
- People working in these locations will also be required to have received their vaccines.

### Meetings & Events:

- As per Massachusetts state policies meetings and events are approved to take place and must meet the following the Boston city [guidelines](#).
- Starting on January 15, 2022, per the [City of Boston](#), individuals will be required to show proof of vaccination against COVID-19 in order attend a meeting, function, or event held onsite at Battery Wharf Hotel.
- In conjunction with updated recommendations from the [Centers for Disease Control and Prevention \(CDC\)](#) and in accordance with the [City of Boston](#) guidelines, Battery Wharf Hotel **REQUIRES** that **all individuals** wear a mask in public indoor settings and common areas including meeting space and event space regardless of vaccination status. Individuals may remove their mask/face covering only when actively eating or drinking.
  - For additional guidelines on meetings and events, please contact the *Sales* team at 617-994-9000.
  - For additional information, please visit <https://www.mass.gov/info-details/safety-standards-and-checklist-indoor-and-outdoor-events>.