



Dear Guest,

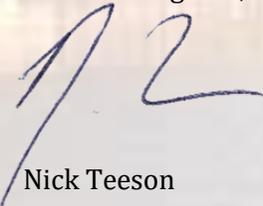
At Battery Wharf Hotel, the health and safety of our associates, guests, visitors, and vendors is our top priority. We understand the concerns which surround the COVID-19 pandemic, and want to assure you we have taken extensive measures to welcome you safely to our waterfront retreat.

The Battery Wharf Hotel temporarily suspended operations on March 26, 2020 due to the COVID-19 pandemic. Since then, we have been working vigorously to reopen safely. Our 4 (four) distinct buildings afford the opportunity for natural social distancing. We encourage you to utilize outdoor walkways between buildings and the [Boston Harborwalk](#) whenever possible, and invite you to participate in an outdoor fitness class in partnership with [Exhale Battery Wharf](#).

You will notice many changes that align with the new guidelines from the [Centers for Disease Control and Prevention \(CDC\)](#), the [World Health Organization \(WHO\)](#), and [local Massachusetts authorities](#). While the following document is subject to change based on local, state and federal guidelines and recommendations, our commitment to service will also remain paramount.

As the situation remains fluid, we will be monitoring and updating any new guidelines and remain ready to adapt quickly to ensure your experience is as safe and welcoming as ever. When you're ready to travel again, we look forward to delivering an exceptional experience. On behalf of the team at the Battery Wharf Hotel, thank you for your continued support!

Warmest regards,

A handwritten signature in blue ink, appearing to read 'Nick Teeson', is positioned above the printed name and title.

Nick Teeson  
General Manager

**BEFORE YOU VISIT US:** VISIT THE STATE OF MASSACHUSETTS TRAVEL GUIDELINES WEBSITE TO STAY UP TO DATE ON TRAVEL TO MASSACHUSETTS at <https://www.mass.gov/info-details/covid-19-travel-advisory>.

As of Monday, March 22, 2021, all visitors entering Massachusetts, including returning residents, are advised to quarantine for 10 days upon their arrival. Travelers in certain categories are exempt from this quarantine advisory and additional information on [exemptions](#) and [quarantine requirements](#), please visit at <https://www.mass.gov/info-details/covid-19-travel-advisory>.

**The Arrival Experience:** In conjunction with both the City of Boston, State of Massachusetts and updated [Centers for Disease Control and Prevention \(CDC\)](#) guidelines, effective Saturday, May 29<sup>th</sup>, 2021, all guests, visitors, staff, and residents who have been fully vaccinated will no longer be required to wear masks in common areas including hallways, elevators and lobbies. If you have not been fully vaccinated we ask that you continue to wear a mask indoors and follow social distancing protocols. Guests, visitors, staff, and residents who have been fully vaccinated but wish to continue wearing masks may choose to do so.

We have placed signage and instructions throughout the hotel, as well as distance markers for encouraging social distancing, when required. You will notice plexi glass at our front desk for extra protection for both the guests and the team members. Hand sanitizer will be available for you at check in.

**Newspapers:** In lieu of traditional newspapers, all guests will have complimentary access to the [PressReader App](#). You may download upon arrival to property for your complimentary access.

**Wellness For Team Members and Vendors:** Team members will be screened at each shift by ensuring the following, as per Massachusetts State Guidelines:

- Team member or vendor is not experiencing any symptoms such as fever (100.0 and above) or chills, cough, shortness of breath, sore throat, fatigue, headache, muscle/body aches, runny nose/congestion, new loss of taste or smell, or nausea, vomiting or diarrhea.
- Team member or vendor has not had “close contact” with an individual diagnosed with COVID-19. “Close contact” means living in the same household as a person who has tested positive for COVID-19, caring for a person who has tested positive for COVID-19, being within 6 feet of a person who has tested positive for COVID-19 for 15 minutes or more, or coming in direct contact with secretions (e.g., sharing utensils, being coughed on) from a person who has tested positive for COVID-19, while that person was symptomatic.
- Team member or vendor has not been asked to self-isolate or quarantine by their doctor or a local public health official. Workers who fail to meet the above criteria must be sent home.
- Team member or vendor must stay home if feeling ill.
- Hotel has expanded sick time policy for employees who are feeling ill, experiencing any COVID-19 symptoms, awaiting test results or are recovering from COVID-19.

**Valet Parking:** Onsite Valet Parking is available. In conjunction with both the City of Boston, State of Massachusetts and updated [Centers for Disease Control and Prevention \(CDC\)](#) guidelines, effective Saturday, May 29<sup>th</sup>, 2021 associates who have been fully vaccinated will no longer be required to wear masks. Associates will still practice frequent hand washing and sanitizing. Several [offsite parking](#) options are available within walking distance to the Battery Wharf Hotel.

**Employee Personal Protective Equipment:** Personal Protective Equipment will be worn by all employees based on their role and responsibilities, if required. In accordance with state and local regulations, associates who have been fully vaccinated will no longer be required to wear masks.

**Guest Personal Protective Equipment:** In conjunction with both the City of Boston, State of Massachusetts and updated [Centers for Disease Control and Prevention \(CDC\)](#) guidelines, effective Saturday, May 29<sup>th</sup>, 2021, all guests, and visitors who have been fully vaccinated will no longer be required to wear masks in common areas including hallways, elevators and lobbies. If you have not been fully vaccinated we ask that you continue to wear a mask indoors and follow social distancing protocols.

Guests and visitors who have been fully vaccinated but wish to continue wearing masks may choose to do so.

**Disinfecting Standards:** The frequency of our enhanced disinfecting standards has been increased with an added emphasis on frequent contact surfaces including but not limited to guestrooms, meeting rooms, outlets, elevators and public areas with an EPA approved Multi Surface Cleaner and Disinfectant effective against emerging viral pathogens and COVID-19, including the recurrent sanitizing of “high touch areas” such as telephones, remote controls, door handles, light switches, elevators and table tops, among others.

**Hand Sanitizer Stations:** 60% or higher alcohol content hand sanitizer stations have been added around the property and high traffic guest areas, as well as back of the house team member areas.

**Recreation , Spa, and Fitness Center:**

- Fitness Center is open 24 hours a day, 7 days a week.
- [Exhale Battery Wharf](#) is open for fitness classes and therapies.
  - Please contact [Exhale Battery Wharf](#) at **617-603-3100** for additional safety guidance.

**Food and Beverage Experience**

- Battery Wharf Grille is open for dinner on Thursday, Friday, and Saturday from 4PM until 10PM.
- The Bar at Battery Wharf Grille is open for drinks on Thursday, Friday, and Saturday from 4PM until 11PM.
- In Room Dining will remain closed until further notice
- [Cafe Amalfi](#) is open for coffee, pastries, snacks and light bites everyday from 7AM-4PM.
- Take -out is available from one of the various options open in Boston. We recommend visiting [Hanover Street](#) restaurants and one of the many options with outdoor dining available.

**Meetings & Events:**

- As per Massachusetts state policies meetings and events are approved to take place and must meet the following the Boston city [guidelines](#).
  - For additional guidelines on meetings and events, please contact the *Sales* team at 617-994-9000.
  - For additional information, please visit <https://www.mass.gov/info-details/safety-standards-and-checklist-indoor-and-outdoor-events>.